



# LIVING ROCK

— A C A D E M Y —

## **Living Rock Academy**

2500 Bulverde Road

Bulverde, TX 78163

830-387-2929

210-787-4091 fax

[www.livingrockacademy.com](http://www.livingrockacademy.com)

## **Application for Employment**

Dear Applicant:

Thank you for your interest in teaching at Living Rock Academy. We invite you to complete this application and return it to our office or mailing address. If an opening occurs for which you may qualify, we will contact you to arrange an interview as well as contact your references.

We believe that a key to a successful Christian school is the quality of the staff. We are seeking applicants who are professionally qualified, who are dedicated to Christ, children, and academic excellence; and who, by the pattern of their lives, are Christian role models (Luke 6:40).

Please provide the following items to ensure your application packet is complete:

- Completed **Application for Employment - Teaching Position**
- Current **Resume**
- Photocopy of all **teaching certifications and/or licenses**
- Completed **Spiritual Life Questionnaire**
- Signed **Statement of Faith**
- Signed **Professional Code of Conduct**
- Signed **Applicant's Certification and Agreement**
- Signed **Criminal History Affidavit**

Living Rock Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered program.

\*The school reserves the right to use religion as a hiring criterion for all positions, due to the mission and nature of our school as a faith-based institution, as permitted by law.

## PERSONAL INFORMATION

Date \_\_\_\_\_

Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Address \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_

Social Security Number \_\_\_\_\_ E-mail \_\_\_\_\_

Marital Status Single \_\_\_ Married \_\_\_ Separated \_\_\_ Divorced \_\_\_ Remarried \_\_\_

Spouse's Name \_\_\_\_\_ Spouse's Employer \_\_\_\_\_

Name/Age of each child \_\_\_\_\_

List any family members employed at LRA \_\_\_\_\_

### Position desired (check where appropriate)

Full-Time Teacher \_\_\_ Subject \_\_\_\_\_ Coach \_\_\_ Sport \_\_\_\_\_

Elementary: Assistant \_\_\_ Substitute Teacher \_\_\_ Administrator \_\_\_ Principal \_\_\_ Other \_\_\_\_\_

Grade Level Preference Preschool \_\_\_ Elementary \_\_\_ Middle School \_\_\_ High School \_\_\_\_\_

## RECORD OF HIGHER EDUCATION

INSTITUTION	MAJOR/MINOR	DEGREE

## RECORD OF TEACHING AND ADMINISTRATIVE EXPERIENCE

INSTITUTION	POSITION	SUBJECT or GRADE	DATES	SALARY	REASON FOR LEAVING

CERTIFICATION	STATE	DATE EXPIRES

What software applications, computer system and other forms of technology do you feel proficient to use with your students?

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List your hobbies and other out-of-school interests which you enjoy:

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List school activities (i.e. athletics, student organizations, music, drama, journalism, etc.) you are well prepared to supervise:

ACTIVITY	YEARS EXPERIENCE	ACTIVITY	YEARS EXPERIENCE

## SPIRITUAL LIFE

What church do you currently attend? \_\_\_\_\_

List the ways you serve your church:

SERVICE	DATES

Please provide a brief statement of your Christian salvation experience and daily walk with the Lord Jesus Christ.

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Provide a brief statement of your philosophy of education. Include your understanding of a Christian worldview, and explain how you see yourself integrating Biblical principles in your classroom.

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How would you personally respond to a student asking the question, "How do I become a Christian?"

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What is your perception of the best parent/teacher relationship? Describe how you would implement this.

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## REFERENCES

List below at least three people who will testify to your character and teaching.

NAME	POSITION	ADDRESS	PHONE NUMBER

## MISSION STATEMENT

LRA seeks to provide students with a challenging, innovative and Christ-centered education with the goal of preparing LRA students for God's intended purpose.

## VISION STATEMENT

The vision of Living Rock Academy is to positively impact culture by promoting truth and advancing the Christian faith. We will teach our students how to grow spiritually and produce fruit by practicing intimacy with God through prayer, worship, and the study of His word. We will practice actively loving others with the grace shown to us by Christ Himself. We will equip our students with fearless faith for the purpose of serving and leading with excellence, and to be the salt and light to the world. By using technology in an innovative and dynamic way in all of our academic, spiritual and extra-curricular programs, LRA will prepare our students for the years to come. Through our master plan, we will work toward the goal of providing the best possible campus experience for all of our students and families.

## STATEMENT OF FAITH

We believe....

....the Bible to be the inspired, the only infallible, authoritative word of God.

....there is one God, eternally existent in three persons: Father, Son, and Holy Spirit.

....in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death and through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.

....that all men everywhere are lost and face the judgment of God, that Jesus Christ is the only way to salvation, and that for the salvation of lost and sinful man, repentance of sin and faith in Jesus Christ results in regeneration by the Holy Spirit.

....in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.

....in the spiritual unity of all believers in our Lord Jesus Christ.

By signing below, I acknowledge that I have read and understand the principles of the Mission Statement, the Vision Statement, and the Statement of Faith of Living Rock Academy. I understand that, as an applicant for a position in this organization, I represent the school to others and that my life should reflect the principles upon which the school operates.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## PROFESSIONAL CODE OF CONDUCT

Because Living Rock Academy is committed to the teachings and principles of the Bible, its Personnel (for purposes of this Code, Personnel means the Board of Directors, the Administrative Staff, the Faculty and all other individuals, whether employees or volunteers, who are required to affirm their commitment to the School's Mission Statement, Vision Statement, and Statement of Faith) must be held to a higher standard of conduct. It is understood that there must be a direct relationship between what LRA Personnel believe and the way that LRA Personnel behave. While it is hoped that LRA Personnel will voluntarily refrain from any illegal, unethical, or immoral act that would bring disgrace to their fellow workers, embarrassment to the school, or reproach to the name of the Lord Jesus Christ, employment/service at LRA is undergirded by the admonition to conduct oneself in accord with the teachings of Jesus Christ, to abide by rules relating to Christian behavior, and to subscribe to the Mission Statement, Vision Statement, and Doctrinal Statement as a condition of service.

The ideas contained in the Professional Code of Conduct are intended to define the high behavioral standards that can reasonably be expected when parents entrust their children to leaders of a Christian school.

LRA Personnel will:

- ❖ not engage in acts of immorality (e.g., adultery, fornication, homosexuality or other acts of sexual perversion) [1 Corinthians 6:9-10, Hebrews 12:16]
- ❖ not engage in acts of profanity or obscenity, either in word or deed [Matthew 15:18-19, Ephesians 4:29]
- ❖ not use, sell, or distribute illegal drugs or abuse prescription drugs [Romans 13:1-2, 1 Corinthians 6:19]
- ❖ not use tobacco or consume alcohol on campus and will act responsibly when off campus as it relates to these products [Ephesians 5:18, 1 Corinthians 8:9]
- ❖ not initiate a divorce proceeding against his/her spouse except for reasons of adultery or abandonment, or remarry unless consistent with Scriptural principles [Matthew 5:32, 1 Corinthians 7:10-15]
- ❖ not directly or indirectly counsel, cause, or facilitate the abortion of a pre-born baby unless, in the opinion of a doctor who is not primarily in the business of performing abortions, such a procedure is necessary to save the life of the mother [Jeremiah 1:5, Psalm 139:13-16]
- ❖ not, either as an individual or as a member of a group, engage in activities which might be viewed as divisive, professionally or ethically questionable, or harmful to the ministry of the school, including participating in any groups or organizations whose beliefs are contrary to the Purpose Statement of the school, Vision Statement of the school, or the Statement of Faith of the school [Romans 15:5, 1 Corinthians 1:10]

Violation of any provision of the Professional Code of Conduct will jeopardize the employment or volunteer relationship and may result in censure, probation, or termination.

I have read, understand, and agree to abide by the provisions of the Professional Code of Conduct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**APPLICANT’S CERTIFICATION AND AGREEMENT**

I understand the Living Rock Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, age, gender, qualified disability, genetic information, veteran status, or any other characteristic protected under federal, state, or local anti-discrimination laws.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize Living Rock Academy to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a background check by the TXDPS Crime Records Service. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information is unfavorable, that it could reflect adversely on the school; that it could damage my ability to serve as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

\_\_\_\_\_  
Applicant’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant’s Name (Please Print)



## CRIMINAL HISTORY AFFIDAVIT

**I affirm that I have never been convicted of any of the following offenses involving children in Texas or any similar offense in any other jurisdiction:**

1. Rape (TX Penal Code Title 5, Ch. 22.011)
2. Child Sexual Abuse/Molesting/Solicitation (TX Penal Code Title 5, Ch. 21.02)
3. Child Exploitation (TX Penal Code Title 5, Ch. 21 - 22)
4. Incest (TX Penal Code Title 5, Ch. 22.011)
5. Sexual Battery (TX Penal Code Title 5, Ch. 22.011)
6. Statutory Rape (TX Penal Code Title 5, Ch. 22.011)
7. Indecent Exposure (TX Penal Code Title 5, Ch. 21.08)
8. Vicarious Sexual Gratification (TX Penal Code Title 5, Ch. 21)
9. Domestic Violence (TX Penal Code Title 5, Ch. 22.01)

Furthermore, I also affirm that I have never been charged with any of the crimes listed above or any similar offense in any jurisdiction.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### For Office Use Only

Elementary Major(s): \_\_\_\_\_

Secondary Major(s): \_\_\_\_\_ Minor(s) \_\_\_\_\_

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reference Requested: \_\_\_\_\_ Reference Returned: Yes No

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Letter Sent/Applicant Notified: \_\_\_\_\_ Date: \_\_\_\_\_

Date Contract Signed: \_\_\_\_\_